



February 27, 2015

To: Executive Board

Subject: **Contract Award- Administrative Office Building Entry and Landscape Project**

Recommendation

Authorize the Executive Director to negotiate final terms and conditions and enter into Agreement No. 15-018 with Aragon Construction in the amount of \$112,700 for the Administrative Office Building Landscape and Entry Project.

Analysis

The front entry improvements will include new concrete steps with ADA compliant hand rails and railings made of anodized bronze. The anodized bronze material is durable and will keep from cracking, breaking or chipping. The maintenance for the handrails will be very minimal compared to the yearly painting of the existing rails. Another added improvement for visitors, staff and tenants will be the addition of three new bicycle racks. The landscape improvements will include the replacement of existing landscaping with low-water tolerant plants and shrubs for 16 islands and the perimeter of building.

On January 14, 2015, Invitation for Bids (IFB) 15-018 was issued for the Administrative Building Landscape and Entry Project. A pre-bid conference took place on January 21, 2015 to familiarize prospective bidders with the scope of work and important elements of the bid. At the pre-bid conference, bidders were given an opportunity to ask project-related questions. Answers were provided by the project team on February 5th to all questions posed by prospective bidders. On February 12th, Foothill Transit received seven bids on the project.

After the bids were reviewed, Aragon Construction, based in Montclair was determined to be the lowest responsive and responsible bidder. Bid amounts are presented in Exhibit A. Aragon Construction has successfully completed several other projects for Foothill Transit.

Please note that authorization for the issuance of the IFB was not originally presented to the Executive Board as it was anticipated that the bids would be below \$100,000. Per Foothill Transit's procurement policy, the Executive



Director has the authority to award bids below \$100,000. Our architect for this project has reviewed all bids and determined that the higher than anticipated bids do reflect current market conditions for the work to be completed in this project.

Budget Impact

The approved Fiscal Year 2014/2015 Business Plan includes funding for the Administrative Office Maintenance & Upgrades budget.

Sincerely,


Sharlane R. Bailey
Director of Facilities


Doran J. Barnes
Executive Director



EXHBIT A

Foothill Transit
IFB No. 15-018
Administrative Building Landscape and Entry Project
Bids Received

	Bidder	Price
1	Aragon Construction	\$112,700
2	Los Angeles Engineering	\$113,303
3	EC Construction	\$116,573
4	Kasa Construction	\$119,803
5	Earl Corporation	\$131,303
6	Fast Track Construction	\$145,000
7	GDL Best Contractors	\$169,800